

**Union County Commission on the Status of Women
Women of Excellence Award
Sponsored by the Union County Board of Chosen Freeholders
Nomination Form**

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Nomination Form**

**Awards Dinner
Friday, March 25, 2011
The Westwood, Garwood, NJ**

I. INTRODUCTION

A. Mission Statement:

To recognize and honor, annually, women who reside and/or work in Union County and have distinguished themselves by making major contributions in one or more of the following categories: Arts and Humanities; Business/Entrepreneurial; Community Service; Education; Government; Law; Law Enforcement; Medicine/Health Care; and/or Women's Advocacy.

B. Criteria:

- Nominee must be a minimum of 21 years of age and reside or be employed in Union County, NJ.
- Nominee must have made accomplishments and demonstrated outstanding achievements in one or more of the above-stated categories.
- Nomination must include examples of how the nominee has demonstrated outstanding achievements in the above-stated category and reasons for why the nominee should be considered for the annual Women of Excellence Award.
- Nomination should include how the nominee has made a difference and/or improved the lives of Union County residents or employees based in Union County.

C. Eligibility:

- Open to all women who either live or work in Union County.
- Nominee must have exemplary performance and/or results in their nominated category.
- Previous nominees may be re-nominated.
- Previous Women of Excellence Award Recipients are ineligible.

D. Recipient Awards:

- Women of Excellence Plaque.
- Resolution presented by the Union County Board of Chosen Freeholders.
- Honoree is a guest at the Annual Women of Excellence Award Dinner in March.

II. GENERAL INFORMATION

A. Nominator Information:

Name _____

Address _____

Phone Contact _____

Email address _____

Relationship to Nominee _____

B. Nominee Information:

Name _____

Address _____

Phone Contact _____

Email address _____

C. Employer Information (*only if pertinent to nomination*):

Employer _____

Employer Address _____

Nominee's Title/Position _____

Manager/Supervisor Name & Title _____

Manager/Supervisor Phone _____

Manager/Supervisor Email address _____

III. SUPPORTING DOCUMENTATION

A. Nominator's Statement (*please attach typewritten page*):

Please state why the nominee should receive Women of Excellence Award. Please include a description of the nominee's contributions, any corresponding event date(s) and state any demonstrated benefit others have received as a result of the nominee's efforts and contributions. Please include any feedback given by any persons who have benefited by the nominee's outstanding achievements or efforts.

B. Letters of Support-Optional:

Additional letters are not required and should only be submitted if they are absolutely relevant to the nominee's contributions/achievements stated. Nominations may include up to three letters of support: one from each of the following:

- Manager/Supervisor
- Colleague
- Benefactor of nominee's contributions

Letters of support MUST be received by December 1, 2010. Please forward to:

Mrs. Jane O'Hara
Union County Commission on the Status of Women
Women of Excellence Award Committee
708 Newark Ave.,
Westfield, NJ 07090

Please check all that apply:

- You will be receiving a letter of support from the nominee's manager/supervisor.
- You will be receiving a letter of support from the nominee's colleague.
- You will be receiving a letter of support from a benefactor of the nominee's outstanding contribution(s).
- You will not be receiving any additional letters of support. Please accept this nomination as whole.

C. Special Recognition – Other - *Optional*: (please attach copies/articles, no originals please):

Any other special recognition/honors received (please include dates).

IV. SUBMISSION INFORMATION

Please submit this completed nomination packet and any supplemental information to the following no later than December 1, 2010.

**Mrs. Jane O'Hara
Union County Commission on the Status of Women
Women of Excellence Award Committee
708 Newark Ave.,
Westfield, NJ 07090**

If you have any questions concerning this form, please contact 908 205 2155 or E mail jane.ohara708@gmail.com.